United Way of the Brazos Valley Spring 2021 Internship Program



United Way of the Brazos Valley offers a great opportunity for current students to build their skills and gain valuable career experience while serving the community. United Way is committed to strengthening our community through meaningful and measurable improvement in Education, Financial Stability and Health.

Benefits of the Internship Cohort Program include:

- Earn academic credit
- Obtain adequate, reliable, and regular supervision and mentoring
- Gain broad exposure to nonprofit organizations and the nonprofit industry
- Attend professional meetings (either virtual or face-to-face)
- Polish leadership, communication and other skills in specific areas such as event planning, fundraising, etc.

Internship opportunities include:

- Administrative Assistant
- Community Impact

Interns provide approximately 15 hours per week during regular business hours. Scheduling can be flexible around the intern's school schedule. Interns may be asked to work independently or in a team to accomplish their learning objectives. Coaching and feedback will be provided on-the-job.

All interns must be present for the orientation and professional development event in January.

Application Procedure

Applications will be accepted from all current undergraduates and graduate students. International students are also welcome to apply! Please complete the Application Form found on our website, uwbv.org/careers, and submit your <u>Resume</u>, <u>Application and Cover Letter</u> by email to Peggi Goss at pgoss@uwbv.org.

- Application Opens: Ongoing
- Interviews: Interviews will be conducted after proper documentation has been collected.
- **Notification:** Applicants will be notified via email and/or phone call.

Internship Period: January 2021 to May 2021. All interns must be present for the orientation.